



Volunteer Orientation

2025-26 Edison Academy

Partnering for Student Success



Today's Agenda

Please sign in!

- Why volunteer?
- Ways to volunteer
- Levels of support
- Application process
- Volunteer application
- PFO - Parent Faculty Organization
- Questions



Why Volunteer?

For Students

- Boost academic success, Build stronger home/school connections, Increase sense of belonging

For Teachers

- Reduce non-instructional workload, Allow additional time for planning and direct teaching, Provide a network of support

For Families

- Meaningful opportunities to engage, Offers insight into the school programs, Strengthens relationships

Ways to Volunteer and Connect

On Campus:

- Supporting communication
 - Parent-teacher conferences, attending events
- Classroom support
- Participating in parent advisory groups:
 - SSC, GATE, English Learner, Special Education
- Chaperoning field trips
- Supporting the PFO

At Home / Virtually:

- Prepping materials
- Donating to your student's classroom

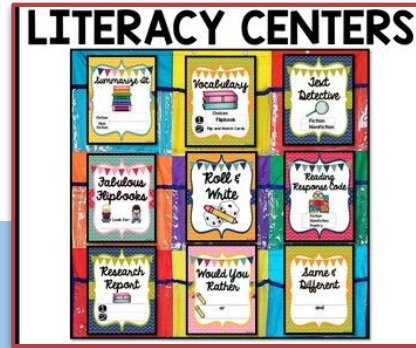
Examples of Activities



Working
with small
groups



Cutting,
copying,
collating



Prepping
centers



Supporting
students
(without doing
the work)

And more ... !

Keys to Helping



- Build **rapport** and show interest
 - **Encourage** every student
 - Practice **patience** and **kindness**
 - Support **learning** without completing the work
 - Maintain **focus** on instruction
 - Field trips - chaperone release
-

Volunteer Responsibilities



- Ask for help when unsure
(ex: copy machines)
 - Respect student privacy
 - Share concerns only with
teachers/staff
 - Allow teachers to handle
discipline and evaluations
-

The Application Process



1. Attend the Volunteer Orientation ✓
 2. Complete the volunteer application
 3. Submit ID, TB Test, proof of address
 4. Office clears application
 5. Teacher notified of approved volunteers
-

Getting Started



Teacher:

1. Receives list of cleared parents
2. Matches activities with volunteers
3. Contacts volunteers

Volunteer:

1. Arrange time with teacher
 2. Sign in at the office (Raptor system w/ ID)
 3. Wear visitor badge at all times
 4. Stay in assigned area
-

PFO

(Parent Faculty Organization)

Email: edisonacademypfo@gmail.com

IG: edison_academy_pfo

Follow us on **Class Dojo** for updates



- Volunteer-led group supporting all Edison students
 - Coordinates events and fundraising
 - Builds community through family engagement
-


Application Code

Write this code on your
application

25EdisonBobcats26



Important Dates



Edison PFO 2025-2026 Annual Calendar of Events

Back to School Night: Thursday, August 14 @ 5:30 pm

Popcorn Fundraiser: August 14 - August 17

PFO Parent Mixer: Friday, August 22 @ 5:00 pm

Movie Night: Friday, September 12 @ 6:00 pm

Trunk or Treat: Friday, October 24 @ 5:00 pm

Book Fair: Week of November 17

Giving Tuesday Fundraiser: November 24 - Dec. 7

Craft/Movie Night: Friday, December 5 @ 5:00 pm

Movie Night: Friday, January 23 @ 6:00 pm

Annual Dance: Friday, March 6 @ 6:00 pm

Read-A-Thon Fundraiser: March 2 - March 20

Book Fair: Week of March 23

Teacher & Staff Appreciation: Week of May 4

Meeting Dates

6:00 pm via Zoom

August 22 (mixer)	January 29
September 25	Feb.19 (elections)
October 16	April 9
November 13	May 14

Updated: June 4, 2025



Add your child's name to marquee! Place request in front office the week before birthday. \$5 donation.

Save the Date 25 - 26 Parent Advisory Groups

School Site Council

September 10, 2025
March 4, 2026
April 22, 2026
May 13, 2026
Meetings begin at 3:00 p.m.


Special Education Advisory Council

August 28, 2025
January 22, 2026
April 9, 2026
Meetings begin at 3:00 p.m.

Babysitting Provided
Zoom option only for GATE meetings

English Learner Advisory Council

September 4, 2025
February 19, 2026
April 16, 2026
Meetings begin at 3:00 p.m.



GATE Advisory Council

August 21, 2025
February 5, 2026
April 8, 2026
Meetings begin at 3:30 p.m.

Revised: June 5, 2025

Field Trip - Chaperone Release



Ontario-Montclair School District
Ontario, California



FIELD TRIP ACTIVITY RELEASE FOR CHAPERONES

Name of School

School Year

- ❖ Chaperones should be adults over the age of 21.
- ❖ All chaperones will be responsible for their own transportation unless previously approved by the school principal.
- ❖ Chaperones need to stay with the group of students assigned until chaperone duties are completed.
- ❖ Chaperones shall be responsible for the continuous monitoring of their groups' activities.
- ❖ Each parent/guardian chaperone will be responsible for meeting or contacting the teacher concerning the trip.
- ❖ All children will ride the bus to the event unless prior arrangements to ride with their parent/guardian have been made.
- ❖ In the event that a child is to ride to and/or from the field trip activity with their own parent/guardian, that parent/guardian must receive authorization from the principal before the trip. The student must be checked in and released at the field trip activity site by the teacher in charge.
- ❖ Only children for whom the trip is planned will participate in the event.
- ❖ Teachers reserve the right to assign and/or reassign students to groups.
- ❖ All chaperones agree to background and fingerprinting as required by the District.
- ❖ As a chaperone, I agree to abide by the field trip guidelines and conduct myself in an appropriate manner.



Distrito Escolar de Ontario-Montclair
Ontario, California



GUIAS PARA ACOMPAÑANTES VOLUNTARIOS A PASEOS ESCOLARES

Nombre de la Escuela

Año Escolar

- ❖ Los acompañantes voluntarios deben ser adultos de más de 21 años de edad.
- ❖ Todos los acompañantes voluntarios serán responsables de su propia transportación a menos que sea aprobado con anterioridad por el director(a) de la escuela.
- ❖ Los acompañantes voluntarios deben permanecer con el grupo de estudiantes que se les han asignado hasta que terminen sus asignaciones de acompañantes.
- ❖ Los acompañantes voluntarios serán responsables de la supervisión constante de las actividades de su grupo.
- ❖ Cada padre o tutor acompañante será responsable de reunirse o comunicarse con el maestro(a) con respecto al paseo.
- ❖ Todos los niños serán transportados en autobús escolar al evento a menos que hayan hecho arreglos previos para que sean transportados por sus padres o tutores.
- ❖ En caso de que un niño(a) sea transportado del lugar del paseo o actividad por su propio padre, madre o tutor, ese padre, madre o tutor debe recibir autorización del director(a) antes del paseo. El estudiante deberá registrarse y ser despachado en el lugar del paseo o actividad por el maestro(a) encargada del paseo.
- ❖ Solamente los niños(as) para quienes el paseo fue planeado podrán participar en el evento.
- ❖ Los maestros(as) tienen el derecho de asignar o reasignar a estudiantes a grupos.
- ❖ Todos los padres acompañantes están de acuerdo en someterse a verificación de antecedentes y huellas digitales como es requerido por el distrito.
- ❖ Como acompañante, estoy de acuerdo en cumplir con las guías correspondientes a paseos escolares y conducirme de manera apropiada.

We are here to help!

Mauricio Gormaz
Principal

mauricio.gormaz@omsd.net

Renee Peterson
Assistant Principal

renee.peterson@omsd.net

Terri Castanon
Administrative
Assistant

terri.castanon@omsd.net

ANY
Questions?

Thank you for making a difference!

Your time, energy, and heart matter to our students!

